

Meeting Minutes 2023/12/14

9 am-11:30am Green Commons J305

Members: Board Team, President's Office – Sato, Kuriyama, Hsiung (Secretariat)

Academic Office/Director of Academic Affairs- Satoshi Hino

Kosuke- Reviewed schedule/agenda

Morse – Opening introduction

Important opportunity to meet with students, APU officials and alumni this week.

Onizuka (Finance) 予算

Direction of this year's budget

Last year's support budget 立命館アジア太平洋大学 校友会 (apu.ac.jp) published on 校友会 HP. Actions, model cases (支援について)

- 1) 広報活動・Publicity (10万円 by case, photography up to 10,000 yen per case) -
- 2) 就職・転職 Job-hunting/job-changing – up to 100,000 yen per case
- 3) Entrepreneurship (Speaker's honorarium: up to 2 lecturers), transportation costs, accommodation: 交通費：上限 10 万円（トラベルポリシー指定通り, 宿泊費：12,000 円/1泊

Chapter/Group Budget: maximum 10 万円 budget (*50,000 yen fixed subsidy will be provided to chapter groups that apply to cover the expenses to hold in-person general meetings.) – **15 万円**

- ☐ Need to think about how we want to use the budget, it's a bit scattered.
- ☐ Think about changing this structure.

Reviewed 2023 Fiscal Year Budget:

Revenue – 14,000,000 yen

Support to Students (Loop.A.S.): 500,000 yen (increased from year prior)

Some budget was allocated for more staff for the Alumni Association.

Think of the need for increasing labor/human resources for 校友会, like part-time jobs アルバイト, (like posting SNS、報告, etc.)

Times when Groups/Chapters budget structure raised a concern?

Kanto Chapter – (ex. Jumbo Party) – is it acceptable to give them 300,000 yen?

(Concern is that abroad ~300,000 yen is enough, but for domestic it is too much.)

Can we give budget out based on the number of members of the chapter?

Issue – we (Alumni Association) cannot pay at once/in advance, but pay after the event/expenses (if it exceeds the budget, who can pay in advance?).

Morse – need to rethink about how we support the chapters. Consider the burden for members to pay in advance for the event. Should we have resources in place where we can immediately allocate money to chapters?

What about chapters who have many members but are inactive? And smaller chapters who are very active?

Changing the amount could also impact the people who will join the event. (For example, Shanghai chapter leader thought 10 万円 was too little for a subsidy, did not want to organize any event).

Let's listen to the chapter leaders' perspectives in the later meeting.

For example – Europe chapter, their goal was very clear for organizing the event.

For activity support -活動支援に関して:

Can apply (申請)for budget to cover transportation costs (for core members/chapter leaders)

But they need to let us know what activity we are supporting.

Concern- everyone will apply for the support. Need to set criteria or requirements.

It is possible to set up criteria for this application.

Nana's concern – we need alumni to think about what they can do to help APU.

Idea – raise funds for APU/current students. (ex. NYU alumni raised 24 million).

We can give stipends just to the chapter leader.

Morse- Our alumni should also work on building our alumni community (our alumni board/system is very new, 20 years). How to encourage the chapters who are inactive?

Currently – Cannot collect alumni fee from international students

From 2025 – they will start to automatically collect this alumni fee (upon enrollment)

(2 万円)

DECISION - Vote - Is it acceptable to keep it the same 3 budgeted categories above as is, publicity, job change, entrepreneurship - agreed YES.

Supporting budget for Chapter Leaders – agreed YES.

Sato - (校友会 – used funds to increase staff to support alumni and their activities. APU would

like to continue to support alumni activities)

Kuriyama – Board members will meet with incoming President Yoneyama.

International students - if we include the fee for alumni membership, it may deter students, but we can explain to them the value of alumni/how we will use the fee.

(Onizuka) みらい創造寄付 Support Change Makers Fund

- ☐ Goal of this fund – In April 2023, the APU Alumni Association donated 50 million yen to the university. The profits from the investment will be used as one of the resources to support students, alumni and the university in developing Change Markers.
- ☐ (APU alumni reserve fund: 100 million yen)
- ☐ Increase support to students
- ☐ Thinking about how to support those graduates who stay in Japan after graduation.
- ☐ Also support for Ukraine
- ☐ Off-campus study 国際機関
- ☐ Crossborders Collaborative challenges

(Fund members: Onizuka, Okada)

Discussed having a messenger only for Board Members (13). Other methods of contact: Slack, Whatsapp, email. For announcing important updates, such as new chapter leader – please do so by email.

Concern – Members also change, and ex-board members may still be involved in activities.

Agreed about which method to use for decision making (let's use a Facebook group for these as a trial). A Facebook Group Page (for actions/decisions) will be made.

Recruiting: Board members or chapter leaders should also help in student recruiting if possible (or in interviews with students). - Channa

Director of Academic Affairs, Satoshi Hino

- 1) Talk with Deans – Dr. Alcantara will have talk session with alumni. Invited alumni to join (Feb. 16, 2024)
- 2) Recruiting part-time lecturers – please let us know of anyone who can teach these high-level courses (in flyer).

Loop.A.S. (Riko, Kazuya 2nd years) – speak about their activities

- Brief introduction of LoopA.S. – participate in activities to connect alumni and current students (Directors of Student Engagement, Akiyama and Celine also involved, Loop.a.s training session earlier this year.)
- Fukuoka chapter Kano Dai also came in and held brief lecture for students about job-hunting.
- Tenkusai Festival – LoopA.S. also joined and sold drinks to promote 20th anniversary, sold over 200 drinks.
- Jumbo Party (12/9/2023), Loop.A.S. joined and connected with Tokyo Chapter alumni.

March - 3/ 26 ~ next board meeting, start: 9 am (3 hour meeting)

Closing:

Sato – reminder about the meeting tomorrow morning, will meet and introduce everyone to new President Yoneyama. Discuss future vision of APU.