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Ritsumeikan Asia Pacific University Alumni Association
Annual General Assembly 2015
Agenda

Saturday May 16, 2015 15:00 — (Japan Time)

Broadcast by USTREAM from Ritsumeikan Asia Pacific University

USTREAM: http://www.ustream.tv/user/APU_Alumni_Assoc

~ **AGENDA** ~

- 1. Opening address**
- 2. Report of FY2014 activities and accounts**
- 3. Audit report for FY 2014**
- 4. Report of FY2015 proposed activities and budget**
- 5. Prospect of Alumni Association**
- 6. Question & Answer Session**
- 7. Closing Remarks**

REFERENCE

- Agenda
- Budget Simulation
- Audit Report

1. FY 2014 Projects and Finances Report

(1) About the APU Alumni Association

① Number of full members (as of Mar 31, 2015)

12,672 members (6,748 Domestic, 5,924 International, a total of 123 countries & regions)

② Number of Chapters 27 (as of Mar 31, 2015)

Japan (6): Kanto, Chubu, Kansai, Chu-Shikoku, Fukuoka, Oita, Kumamoto

Outside Japan (17): China (Shanghai·Beijing), Europe, African Resource Center, Taiwan, Korea, Mongolia,

Myanmar, the Philippines, Malaysia, Vietnam (Hanoi·Ho-Chi-Minh), Thailand, Indonesia,

Sri Lanka, Singapore, India, Tonga, Samoa, Latin America

(2) Project Report

Key Projects

Strengthening the Alumni Network, Supporting Alumni, etc
As 2013-2014 being Alumni Association's 10th Anniversary, 10th Anniversary Steering Committee has been established, variety of 10th Anniversary projects and Grand Finale have been carried out
Enhancing support to activities by chapters and spontaneous groups and Leadership Seminar and support for children were carried out
Nurturing Loop A.S. as to hold events which invited alumni at APU to raise recognition of Alumni Association
Supporting the launch of the Samoa Chapter (June), Tonga Chapter (June), Latin America Chapter (July) and Kumamoto Chapter (March)
Chapter Leaders Meeting held in Korea (Aug)
Publishing Alumni Association's "GAZETTE/Kawara Ban" for internal communication within APU
Welcome party for new graduates after the Graduation ceremony (March and September)
Chapter Best Practice Award was awarded to Kanto Chapter, Fukuoka Chapter and Thailand chapter
Supporting Graduates and the Alma Mater
Holding an event to support those who wish to go to a graduate school (Nov.)
Exchange between students and graduates to inspire students to utilize their time as students to the maximum
Hosting activities to support students during their job hunting process. (Singapore job hunting seminar, Industry-classified meeting)
Donation of books worth 100,000 yen to the APU library (June)

Key Alumni Activities in Japan

DATE	Activity	Participants
April 12	Chubu Chapter Welcome New Graduate party(Shizuoka)	12
April 19	Kanto Chapter Welcome New Graduate party(Tokyo)	71
April 19	Oita Chapter Welcome New Graduate Party and General Assembly.	22
May 10	Kansai Chapter Welcome New Graduate party(Osaka)	Approx. 30
May 11	13th Entrepreneur Seminar (Tokyo)	Approx. 10
May 17	Chubu Chapter flower arrangement event	4
May 24	10 th Anniversary event (Osaka)	Approx.80
May 30	Fukuoka Chapter Welcome New Graduate party(Fukuoka)	37
June 7	Oita Chapter lecture event by PAKU Kiho	Approx.30
June 12	Children's Support Activities by Dreams club	Approx.20
June 14	Lecture event (Mini MBA)	Approx.30
June 15	14th Entrepreneur Seminar (Tokyo)	Approx. 10
June 21	Annual General Assembly(Nagoya)	Approx. 20
July 6	Field trip to Mie , Chubu Chapter (Mie)	Approx. 20
July 6	10 th Anniversary event (Okayama)	Approx.15
July 13	15th Entrepreneur Seminar (Tokyo)	Approx. 10
July 26	Oita and Fukuoka Chapter Support event (Fukuoka)	Approx.30
Aug.24	16th Entrepreneur Seminar (Tokyo)	Approx. 10
Sept 28	17th Entrepreneur Seminar (Tokyo)	Approx. 10
Oct 4	Field trip to Nagano, Chubu Chapter (Nagano)	8
Oct .26	18th Entrepreneur Seminar (Tokyo)	Approx. 10
Oct. 26	Chu-Shikoku Chapter Annual General Assembly (Okayama)	Approx.20
Oct. 30	Singapore Chapter Job hunting seminar(APU)	Approx. 70
Nov 1-2	10 th Anniversary event Grand Finale(APU)	Approx.120
Nov 8	Kanto Live event(Tokyo)	51
Nov 15	Chubu Chapter Satoukai (Nagoya)	19
Nov 16	Field trip to Gifu, Chubu Chapter (Gifu)	9
Nov 16	19th Entrepreneur Seminar (Tokyo)	Approx. 10
Nov 29	Oita Chapter Live event(Oita)	Approx.30
Nov 29-30	Fukuoka Chapter "CHIKYU WO TABISURU BUNKASAI In Kitakyusyu	Approx.200
Dec. 6	Kansai Chapter Year-end party(Osaka)	47
Dec. 13	Lecture event (Mini MBA)	Approx. 30
Dec. 13	Kanto Chapter Annual General Assembly and Year-end party	200
Jan. 9	Alumni Association Promote event (APU)	Approx. 100
Jan.10	Job hunting seminar (APU)	Approx.50
Jan.31-1	Field trip to Ise , Chubu Chapter and Kansai Chapter (Ise)	Approx. 20
Feb. 13	Lecture event by Lolohea Lilika(APU)	Approx. 20

Feb.15	20th Entrepreneur Seminar (Tokyo)	Approx. 10
Mar.8	21th Entrepreneur Seminar (Tokyo)	Approx. 10
Mar.21	Latin America Chapter Annual General Assembly(APU)	8
Mar.28	Job hunting seminar (Osak)	28
Mar.28	Job hunting seminar (Fukuoka)	Approx.30
Mar.29	Field trip to Shiga , Chubu Chapter (Shiga)	5

Key Alumni Activities outside Japan

Date	Activity	Participants
April 5	10 th Anniversary event by Korea Chapter	53
May 10	10 th Anniversary event by Mongolia Chapter	51
June 21	10 th Anniversary event by Ho Chi Minh Chapter	44
July 5	Thailand Chapter Annual General Assembly	32
July 13	10 th Anniversary event by Hanoi Chapter	65
July19	10 th Anniversary event by Beijing Chapter	60
July 27	APU Huns by Thailand Chapter (Social Contribution and Donation)	19
Aug.2-3	Chapter Leaders Meeting at Korea	Approx.70
Aug. 16	10 th Anniversary event by Shanghai Chapter	26
Aug.24	10 th Anniversary event by Sri Lanka Chapter	Approx.30
Sept.6	Support event for new APU student by India Chapter	8
Sept.13	10 th Anniversary event by Taiwan Chapter	30
Sept.14	APU Huns by Thailand Chapter (Social Contribution and Donation)	13
Oct. 18	10 th Anniversary event by India Chapter	20
Dec.6	New Year's Party by Mongolia Chapter	13
Jan.17	Snow festival by Mongolia Chapter	Approx.10
Feb.13	New Year's Party by Korea Chapter	26
Feb 21	Support event for new APU student and APU Baseball team by Sri Lanka Chapter	Approx.50
Mar.15	Welcome party for APU Student by Hanoi Chapter	Approx.30
Mar.16	Job hunting seminar by Ho-Chi-Minh Chapter	14

Other Related Activities

Date	Activity	Participant from the Association
Sept 12	APU Fall Graduation	Seitaka YOSHIDA
Oct 25	All Ritsumeikan Alumni Assembly	Seitaka YOSHIDA
Feb.7	Ritsumeikan University Tokyo Alumni Association General Assembly	Guo Jia, IWAMOTO Keiko
Feb.14-15	SGU Kickoff event	Representative one person from each chapter
March 13	APU Spring Graduation	Seitaka YOSHIDA

⑤ Board and other meetings

Seven board meetings and one Chapter Leader Meeting were held where policies for the Alumni Association were formulated.

Date	Meeting
May 31	Board Mtg. by Skype
June 17	Board Mtg. by Skype
Aug. 2-3	Chapter Leaders Meeting at Korea
Sept. 1	Board Mtg. by Skype
Sept. 27-28	Board Mtg. at Tokyo
Dec. 7	Board Mtg. by Skype
Jan. 31	Board Mtg. by APU
Mar. 28	Board Mtg. at Skype

⑥ The 10th Anniversary Steering Committee

Twelve committee meetings were held.

Date	Meeting
Apr. 13	MTG with Annual Meeting Steering Committee@Skype
May 18	MTG with Annual Meeting Steering Committee@Skype
June 15	MTG with Annual Meeting Steering Committee@Skype
July 6	MTG with Annual Meeting Steering Committee@Skype
Aug. 3	MTG with Annual Meeting Steering Committee@Skype
Aug. 24	MTG with Annual Meeting Steering Committee@Skype
Sept. 14	MTG with Annual Meeting Steering Committee@Skype
Sept. 28	MTG with Annual Meeting Steering Committee@Skype
Oct. 5	MTG with Annual Meeting Steering Committee@Skype
Oct. 19	MTG with Annual Meeting Steering Committee@Skype
Oct. 26	MTG with Annual Meeting Steering Committee@Skype
Nov. 16	MTG with Annual Meeting Steering Committee@Skype

(3) FY 2014 Financial Report

① Ordinary Budget

**APU Alumni Association - Statement of Revenues and Expenditure
for FY 2014**

(April 1, 2014– March 31, 2015)

(Unit: Yen)

REVENUE			
Items	FY2014 Budget	FY2014 Settlement	Difference
Membership Fees	20,000,000	20,580,000	△ 580,000
Exchange Program	100,000	0	100,000
Donations	0	0	0
Interest	25,000	51,031	△ 26,031
Other revenue	150,000	0	150,000
Balance carried forward from previous year	92,520,279	92,520,279	0
Total	112,795,279	113,151,310	△ 356,031
EXPENDITURE			
Items	FY2014 Budget	FY2014 Settlement	Difference
Website expenses	1,500,000	147,437	1,352,563
Exchange program costs	21,376,000	16,068,535	5,307,465
Publicity expenses	2,000,000	290,003	1,709,997
Board / other meeting expenses	6,500,000	10,260,420	△ 3,760,420
Office expenses	680,000	317,260	362,740
Support costs	1,700,000	1,600,000	100,000
Labour costs	100,000	0	100,000
Balance to be carried over to the next year	1,000,000	1,000,000	0
Reserve Funds	1,444,000	0	1,444,000
Balance to be carried over to the next year	76,495,279	83,467,655	△ 6,972,376
Total	112,795,279	113,151,310	356,031

② Anniversary Project Budget

**APU Alumni Association - Statement of Revenues and Expenditures from
FY 2014 (Anniversary Project)**

(April 1, 2014 – March 31, 2015)

(Unit: Yen)

REVENUE

Items	FY2014 Budget	FY2014 Settlement	Difference
Anniversary project savings	1,000,000	1,000,000	0
Interest	0		0
Other revenue	0	0	0
Balance carried forward from previous year	3,251,198	3,251,198	0
Total	4,251,198	4,251,198	0

EXPENDITURE

Items	FY2014 Budget	FY2014 Settlement	Difference
Project costs	0	0	0
Reserve funds	0	0	0
Balance to be carried over to the next year	0	0	0
Total	0	0	0

(4) Balance Sheet

① Ordinary Expenses

APU Alumni Association - FY 2014 Balance Sheet

As of March 31, 2015

(Unit: Yen)

ASSETS

Items	FY 2014 closing	FY 2013 closing	Increase and decrease
Current assets			
Cash deposits	83,467,655	92,520,279	△ 9,052,624
Accounts due	0	0	0
Total	83,467,655	92,520,279	△ 9,052,624

LIABILITIES

Items	FY 2014 closing	FY 2013 closing	Increase and decrease
Current debts			
Accounts payable	0	0	0
Total	0	0	0

② Anniversary Project

APU Alumni Association – FY 2014 Balance Sheet (Anniversary Project)			
			As of March 31, 2015 (Unit: Yen)
ASSETS			
Items	FY 2014 closing	FY 2013 closing	Increase and decrease
Current assets			
Cash deposits	4,251,198	3,251,198	1,000,000
Accounts due	0	0	0
Total	4,251,198	3,251,198	1,000,000
LIABILITIES			
Items	FY 2014 closing	FY 2013 closing	Increase and decrease
Current debts			
Accounts payable	0	0	0
Total	0	0	0

(5) General Inventory

APU Alumni Association – FY 2014 General Inventory	
As of March 31, 2014 (Unit: Yen)	
ASSETS	
Items	Amount
Current assets	
Cash deposits	87,717,753
Accounts due	0
Total	87,717,753
LIABILITIES	
Items	Amount
Current debts	
Accounts payable	0
Total	0

Net Assets

87,717,753

2. Projects and budget for FY 2015

[The basic policy]

- Activities initiated and run by Chapters, Groups should be centered**
- Improve communication among alumni as well as between alumni and the alma mater**
- Increase awareness of the Association among both students and graduates**
- Strengthen relationships with other organizations**

(1) Proposed projects for FY 2015

① Online Projects

The Association shall vigorously continue to operate and maintain its Website, Facebook account, mail magazine and other information relay tools, and take actions to establish a platform to provide information needed by alumni in collaboration with University.

② Exchange Projects

- To promote general gatherings at least once a year within Chapters and make it a routine. In order to do so, an adequate budget shall be provided.
- Each Chapter is responsible for updating contact information of the members to make the member list.
- To actively support project based events to promote alumni's spontaneous activities
- Promote alignment with the university with Alumni Chapter Partner System
- Revitalize Chapter activities with Chapter Best Practice Award

③ Publicity Projects

- Raise awareness of APU Alumni Association by updating Alumni Association booklet
- To continue publishing "Alumni Gazette" for distribution on campus
- Creating awareness of the Association at entrance ceremonies, graduation ceremonies and other university events
- Nurturing Loop.A.S. (formerly APU Alumni Association Student Executive Committee) in initiating, supporting and promoting alumni activities on campus
- Enhancing support to the current students to raise their awareness of the Association
- Informing alumni of the University's current topics with more colors and flavors (such as change of seasons)
- Spread information among faculty members in cooperation with Public Relation team, Office of the President

④ Student and Alumni Support Projects

- Holding Career support events, further studies support programs, student life consulting programs, etc in collaboration with Loop.A.S.
- Enhancing support to students groups, mainly "Premier Organizations" <highly qualified organizations>.
- Encourage Alumni to participate activities by introducing child care options

⑤ Meetings

- Board Meetings shall be held regularly
- Regional Chapter Leader Meetings shall be attended by 1 representatives from the each Chapter in order to raise its effectiveness.

⑥ Supporting APU

- Supporting in recruiting students, donating funds for the purchase of new books for the APU library, etc. should be continued.

Event and other schedule (Subject to change)

Month	Event	Meeting
April	[1 st] Alumni Presentation at Entrance Ceremony [5 th] Ohanami by Kansai Chapter [5 th] Ohanami by Kumamoto Chapter [12 th] Ohanami by Latin America Chapter [12 th] Annual General Assembly by India Chapter [18 th] Job Hunting Seminar by Chubu Chapter [19 th] Ohanami by Chubu Chapter [25 th] Welcome party for new graduate by Kanto Chapter	[18 th] Board Meeting (Skype)
May	[9 th] Annual General Assembly by Thailand Chapter [16 th] Alumni Association General Assembly [23 th] Field trip to Hukui , Chubu Chapter [30 th] Ky usy u Joint Annual General Assembly [31 th] Annual General Assembly and Donation event by Sri Lanka	
June	[20 th] Joy ful event by Kanto Chapter	[28 th] Regional Chapter Leaders Meeting.
July	[T.B.A] Annual General Assembly by Chu Shikoku Chapter	
Aug		[T.B.A]Regional Chapter Leaders Meeting.
Sept	[11 th] Alumni Presentation at the Graduation Ceremony + Alumni Welcome Party [18 th] Alumni Presentation at Entrance Ceremony	
Oct		
Nov		
Dec		
Jan		

Feb		
Mar	[11 th] Alumni Presentation at the Graduation Ceremony + Alumni Welcome Party	

APU Alumni Association FY 2015 Budget

(April 1, 2015 – March 31, 2016)

INCOME

(Unit: Yen)

Item	FY 2014 Budget	FY 2014 Settlement	FY 2015 Budget	Increase / Decrease
Membership Fees	20,000,000	20,580,000	20,400,000	400,000
Exchange Program	100,000	0	0	△ 100,000
Donations	0	0	0	0
Interest	25,000	51,031	50,000	25,000
Other revenue	150,000	0	0	△ 150,000
Subtotal	20,275,000	18,222,315	20,450,000	0
Balance carried forward from previous year	92,520,279	92,520,279	83,467,655	△ 9,052,624
Total	112,795,279	113,151,310	103,917,655	△ 8,877,624

EXPENDITURE

Item	FY 2014 Budget	FY 2014 Settlement	FY 2015 Budget	Increase / Decrease
Website expenses	1,500,000	147,437	800,000	△ 700,000
Exchange program costs	21,376,000	16,068,535	16,300,000	△ 5,076,000
Publicity expenses	2,000,000	290,003	3,000,000	1,000,000
Board / other meeting expenses	6,500,000	10,260,420	6,500,000	0
Office expenses	680,000	317,260	500,000	△ 180,000
Support expenses	1,700,000	1,600,000	1,700,000	0
Labour costs	100,000	0	100,000	0
Anniversary Project Savings	1,000,000	1,000,000	1,000,000	0
Reserve Funds	1,444,000	0	500,000	△ 944,000
Subtotal	36,300,000	29,683,655	30,400,000	△ 5,900,000
Balance to be carried over to the next year	76,495,279	83,467,655	73,517,655	△ 2,977,624
Total	112,795,279	113,151,310	103,917,655	△ 8,877,624

3. Structure of the Alumni Association

(1)FY 2015 Support Team Members

TITLE	NAME	Graduation
Chairperson	YOSHIDA Seitaka	APM 2006
Vice Chairperson	HUANG Chu Chun (Michelle)	APM 2006
Vice Chairperson	GUO Jia	APM 2012
Vice Chairperson	NAMISASHI Takuo	APS 2008
Director	OKADA Yoshinobu	APS 2006
Director	UEDA Tsubasa	APM 2014
Director	ASHIMURA Yuki	APS 2006
Director	GUZMAN Urbina Alexander	MBA 2014
Director	Al- Asaduzzaman	APM 2011
Director	Keith Singleton	APS 2011
Director	ANANDAGODA Channa	APS 2014
Auditor	T.B.D.	
Secretary -General	PAN Zhida	Office of the President staff
Honorary Chairperson	KORENAGA Shun	(President of APU)

(2)FY 2015 Chapter Leaders

Region	Name	Graduation
Shanghai(China)	WU Ji Huan	APS 2004
Beijing(China)	BAI Jingyuan	APM 2011
Korea	LEE Kee Baek	APM 2004
Taiwan	YANG Chia Yi	APS 2005
The Philippines	SALVADOR, Rona Coreen Nakake	APS 2005
Malaysia	LEE, Eng Ngor	APM 2003
Hanoi (Vietnam)	HOANG Hang, Thu	APM 2005
Ho-Chi-Minh (Vietnam)	VO Thanh Ngoc Tam (Jane)	APM 2011
Thailand	LAUEBOONCHU Patarapon	APM 2011
Indonesia	ENDAH Kusumaningtyas	APS 2008
Singapore	ZHANG Mengdi	APS 2012
Mongolia	ERDENEBAT Batjargal	APM 2009
India	MEHTA Muku	GSM 2005
Sri Lanka	DIAS M.P.Mali	APS 2004
Europe	T.B.D.	
Myanmar	MAUNG MAUNG THAN	GSM 2006
ARC(Africa)	FUNGATIRA Yankho Joy	APM 2012
Tonga	VIKILANI Sione Fatanitavake	GSA 2010
Samoa	Patricia Netzler-Lagaaia	APS 2008

Latin America	BARREDA MORENO Olga	GSA 2012
Kanto (Japan)	KASAMATSU Taiyou	APM 2010
Chubu (Japan)	NAKAMURA Yudai	APM 2005
Kansai (Japan)	MATONO Kosuke	APM 2005
Chugoku / Shikoku (Japan)	OZAKI Nana	APS 2005
Fukuoka (Japan)	UCHIDA Masahiko	APM 2007
Oita(Japan)	HSIEH Hsin-Wu	APS 2005
Kumamoto(Japan)	KAMETANI Kenichi	APM 2009

(3)FY2015 GROUPS

Group Names
Ritsumeikan Asia Pacific University Mama no kai
Ritsumeikan Fuzokukoukou Shusshinsha (alumni from Ritsumeikan group highschools) Group
TOKYO YAKARA KAI
Dreams Club
America Group

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