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Ritsumeikan Asia Pacific University Alumni Association
Annual General Assembly 2016
Agenda

~ AGENDA ~

1. **Report of FY2015 activities and accounts**
2. **Projects and budget for FY 2016**
3. **Structure of the Alumni Association**

1. FY 2015 Projects and Finances Report

1) About the APU Alumni Association

- a. Number of full members (as of March 31, 2016):
13,806 members (7,359 Domestic, 6,447 International, a total of 125 countries & regions)
- b. Number of Chapters: 28 (as of March 31, 2016)
Japan (7): Kanto, Chubu, Kansai, Chu-Shikoku, Fukuoka, Oita, Kumamoto
Outside Japan (21): China (Shanghai, Beijing, Tianjin), Europe, African Resource Center, Taiwan, Korea, Mongolia, Myanmar, the Philippines, Malaysia, Vietnam (Hanoi, Ho-Chi-Minh), Thailand, Indonesia, Sri Lanka, Singapore, India, Tonga, Samoa, Latin America, Hong Kong

2) Project Report

Key Projects

Strengthening the alumni network, supporting alumni, and other initiatives
Held regional Chapter Leaders Meetings in Hanoi, Beijing, Singapore, Kumamoto, and at APU.
Enhanced support for chapter and group activities such as support for youth and charity events and donation activities.
Assisted Loop.A.S. in holding events which invited alumni at APU to raise the recognition of the Alumni Association.
Supported the launch of the Hong Kong Chapter. (May) Held a kick off meeting at Hiroshima and supported the establishment of a new chapter.
Held alumni PR activities at the graduation ceremonies (September, March).
Made a new alumni booklet and improved awareness of the Alumni Association.
Improved the alumni database.
Supporting Graduates and the Alma Mater
Invited alumni and held a lecture event in the class.
Held exchange activities between students and graduates to inspire students to utilize their time at APU to the maximum.
Hosted activities to support students during their job hunting process.
Enhanced support for student activities by establishing the Alumni Student Support Fund. (150,000 yen)
Donated books worth 100,000 yen to the APU library.
Supported a project to plant Sakura on campus for APU's 20th anniversary. (3 million yen)

Key Alumni Activities in Japan

DATE	Activity	Chapter	Place	Participants
Apr.5	Ohanami	Kansai	Osaka	52
Apr.5	Ohanami	Kumamoto	Kumamoto	10
Apr.12	Ohanami	Latin America	Beppu	14
Apr.18	Job Hunting Seminar	Chubu	Aichi	10
Apr.25	Welcome party for new graduates	Kanto	Tokyo	82
May23	Tourism event	Chubu	Fukui	11
May30	Joint Annual General Assembly	Fukuoka/Oita/ Kumamoto	Kumamoto	32
June2	Joyful(restaurant) event in Akasaka	Kanto	Tokyo	150
July3	Alumni Lecture event	Board member	APU	
July26	Annual General Assembly	Chu-Shikoku	Okayama	23
Aug.29	Girlsparty	Chubu	Aichi	3
Aug.30	Annual General Assembly	Kansai	Osaka	48
Oct.3	Sport day	Fukuoka/Oita/ Kumamoto	Beppu	54
Oct.24	Tourism event	Chubu/Kansai	Nara	20
Oct.24	Mochitsuki event	Kanto	Tokyo	34
Oct.24	Tenku festival	Oita	APU	
Nov.13	Career guidance	Larin America	APU	100
Nov.13	Reconnect event with Ritsumeikan alumni	Kansai	Osaka	48
Nov.15	Alumni gathering event	Chu-Shikoku	Kagawa	10
Nov.22	Mother and Kidsevent	Chubu	Aichi	10
Nov.28	Chikyu w o tabisuru bunkasai	Fukuoka	Fukuoka	200
Dec.12	Year-end party	Kansai	Osaka	129
Dec.12	Year-end party	Fukuoka/Oita/ Kumamoto	Fukuoka	130
Dec.12	Annual General Assembly and Year-end party	Kanto	Tokyo	472
Dec.19	Vietnam alumni gathering event		Tokyo	40
Jan.30	Chapter establishment kickoff meeting	Board member	Hiroshima	15
Mar.5	Reconnect event with Ritsumeikan alumni	Kanto	Tokyo	13
Mar.12	Girlsparty	Kansai	Osaka	11

Key Alumni Activities outside Japan

Date	Activity	Chapter	Place	Participants
Apr.12	Annual General Assembly	India	India	10
May 9	Annual General Assembly	Thailand	Thailand	140
May 31	Annual General Assembly and Donation event	Sri Lanka	Sri Lanka	10
July 19	Chapter Lunching Ceremony	Hong Kong	Hong Kong	13
Sep. 5	Annual General Assembly	Singapore	Singapore	60
Sep.13	Orientation session for APU new students	India	India	15
Nov.1	Charity Bazaar	Malaysia	Malaysia	
Nov.1	Annual General Assembly	Indonesia	Indonesia	39
Nov.7	Annual General Assembly	Ho Chi Minh	Ho Chi Minh	52
Dec.4	Annual General Assembly	Korea	Korea	56
Jan. 16	New year's party	Singapore	Singapore	40
Jan.29	Annual General Assembly	Taiwan	Taiwan	17
Feb.19	Orientation session for APU new students	Sri Lanka	Sri Lanka	38
Feb.20	Annual General Assembly	Shanghai	Shanghai	24
Mar.19	Orientation session for APU new students	India	India	11

Other Related Activities

Date	Activity	Participant from the Association
Sep. 25	APU Fall Graduation	Koka
Oct. 11	All Ritsumeikan Alumni Assembly	YOSHIDA Seitaka
Feb.2	Ritsumeikan University Tokyo Alumni Association General Assembly	Koka IWAMOTO Keiko
March 18	APU Spring Graduation	YOSHIDA Seitaka

⑤ Board and other meetings

Board meetings and Regional Chapter Leaders Meeting were held where policies for the Alumni Association were formulated.

Date	Meeting
April 18	Board Meeting(Skype)
June 27-28	Regional Chapter Leaders Meeting(Kumamoto)
July 4-5	Chairperson and Vice Chairperson meeting (APU)
Aug 1-2	Regional Chapter Leaders Meeting(Singapore)
Oct.3	Chairperson and Vice Chairperson meeting (Skype)
Oct.31-Nov.1	Regional Chapter Leaders Meeting(Hanoi)
Nov.28-29	Regional Chapter Leaders Meeting(Tianjin)
Feb.13-14	Board Meeting(Tokyo)

(3) FY 2015 Financial Report

① Ordinary Budget

**APU Alumni Association - Statement of Revenues and Expenditure
for FY 2015**

(April 1, 2015– March 31, 2016)

(Unit: Yen)

REVENUE			
Items	FY2015 Budget	FY2015 Settlement	Difference
Membership Fees	20,400,000	21,960,000	Δ 1,560,000
Interest	50,000	11,174	38,826
Other revenue	0	0	0
Balance carried forward from previous year	83,467,655	83,467,655	0
Total	103,917,655	105,438,829	Δ 1,521,174
EXPENDITURE			
Items	FY2015 Budget	FY2015 Settlement	Difference
Website expenses	200,000	141,854	58,146
Exchange program costs	15,050,000	10,352,805	4,697,195
Publicity expenses	2,250,000	1,831,427	418,573
Board / other meeting expenses	9,800,000	7,160,885	2,639,115
Office expenses	400,000	195,791	204,209
Support costs	1,600,000	478,770	1,121,230
Labour costs	100,000	0	100,000
Balance to be carried over to the next year	1,000,000	1,000,000	0
Reserve Funds	0	0	0
Balance to be carried over to the next year	73,517,655	84,277,297	Δ 10,759,642
Total	103,917,655	105,438,829	Δ 1,521,174

② Anniversary Project Budget

**APU Alumni Association - Statement of Revenues and Expenditures from
FY 2015 (Anniversary Project)**

(April 1, 2015 – March 31, 2016)

(Unit: Yen)

REVENUE

Items	FY2015Budget	FY2015 Settlement	Difference
Anniversary project savings	1,000,000	1,000,000	0
Interest	0		0
Other revenue	0	0	0
Balance carried forward from previous year	4,251,198	4,251,198	0
Total	5,251,198	5,251,198	0

EXPENDITURE

Items	FY2015Budget	FY2015 Settlement	Difference
Project costs	0	3,000,000	Δ 3,000,000
Reserve funds	0	0	0
Balance to be carried over to the next year	0	0	0
Total	0	3,000,000	Δ 3,000,000

(4) Balance Sheet

① Ordinary Expenses

APU Alumni Association - FY 2015 Balance Sheet

As of March 31, 2016

(Unit: Yen)

ASSETS

Items	FY 2015 closing	FY 2014 closing	Increase and decrease
Current assets			
Cash deposits	84,277,297	83,467,655	809,642
Accounts due	0	0	0
Total	84,277,297	83,467,655	809,642

LIABILITIES

Items	FY 2015 closing	FY 2014 closing	Increase and decrease
Current debts			
Accounts payable	0	0	0
Total	0	0	0

② Anniversary Project

**APU Alumni Association – FY 2015 Balance Sheet
(Anniversary Project)**

As of March 31, 2016

(Unit: Yen)

ASSETS

Items	FY 2015 closing	FY 2014 closing	Increase and decrease
Current assets			
Cash deposits	2,251,198	4,251,198	Δ 2,000,000
Accounts due	0	0	0
Total	2,251,198	4,251,198	Δ 2,000,000

LIABILITIES

Items	FY 2015 closing	FY 2014 closing	Increase and decrease
Current debts			
Accounts payable	0	0	0
Total	0	0	0

(5) General Inventory

**APU Alumni Association – FY 2015
General Inventory**

As of March 31, 2016 (Unit: Yen)

ASSETS

Items	Amount
Current assets	
Cash deposits	86,528,495
Accounts due	0
Total	86,528,495

LIABILITIES

Items	Amount
Current debts	
Accounts payable	0
Total	0

Net Assets

86,528,495

2. Projects and budget for FY 2016

[The basic policy]

- Activities initiated and run by Chapters, Groups should be centered**
- Improve communication among alumni as well as between alumni and the alma mater**
- Increase awareness of the Association among both students and graduates**
- Strengthen relationships with other organizations**

(1) Proposed projects for FY 2016

① Online Projects

The Association shall vigorously continue to operate and maintain its Website, Facebook account, mail magazine and other information relay tools, and take actions to establish a platform to provide information needed by alumni in collaboration with University.

② Exchange Projects

- To promote Annual general Assembly at least once a year within Chapters and make it a routine. In order to do so, an adequate budget shall be provided.
- Each Chapter is responsible for updating contact information of the members to make the member list.
- To actively support project based events to promote alumni's spontaneous activities
- Promote alignment with the university with Alumni Chapter Partner System

③ Publicity Projects

- Creating awareness of the Association at entrance ceremonies, graduation ceremonies and other university events
- Nurturing LoopA.S. (formerly APU Alumni Association Student Executive Committee) in initiating, supporting and promoting alumni activities on campus
- Enhancing support to the current students to raise their awareness of the Association
- Informing alumni of the University's current topics with more colors and flavors (such as change of seasons)
- Spread information among faculty members in cooperation with Public Relation team, Office of the President

④ Student and Alumni Support Projects

- Enhance support to student activities by establishing the Alumni scholarship.
- Support to student's job hunting by holding the alumni lecture.
- Encourage Alumni to participate activities by introducing child care options

⑤ Meetings

- Board Meetings shall be held regularly
- Regional Chapter Leader Meetings shall be held.

⑥ Supporting APU

- Supporting in recruiting students, donating funds for the purchase of new books for the APU library, etc. should be continued.

Event and other schedule (Subject to change)

Month	Event	Meeting
April	[1 st] APU Entrance Ceremony [9 th] Welcome party for new graduates by Kansai Chapter [23 rd] Welcome party for new graduates by Kanto Chapter	
May	[13 th] Okinawa Chapter Kick off meeting [28 th] Job fair and welcome party for new graduate by Indonesia Chapter [28 th] Hiroshima Chapter gathering event	
June	[11 th] Annual General Assembly by India Chapter [25 th] Welcome party for new graduates by Fukuoka Chapter	[25-26 th] Regional Chapter Leaders Meeting (Mongolia)
July	[9 th] Annual General Assembly by Chu Shikoku Chapter [23 th] Seminar event by Fukuoka Chapter	[9-10 th] Regional Chapter Leaders Meeting(Sri Lanka)
Aug	[6 th] welcome party for new graduates with Ritumeikan alummi by Chubu Chapter	[27-28 th] Regional Chapter Leaders Meeting(Indonesia)
Sept	[3 rd] Annual General Assembly by Singapore Chapter [16 th] APU Graduation Ceremony [23 rd] APU Entrance Ceremony	[17-18 th] Regional Chapter Leaders Meeting(Kyoto)
Oct		
Nov		[12-13 th] Regional Chapter Leaders Meeting(Tokyo)
Dec		
Jan		
Feb		
Mar	[17 th] APU Graduation Ceremony	

APU Alumni Association FY 2016 Budget

(April 1, 2016 – March 31, 2017)

INCOME

(Unit: Yen)

Item	FY 2015 Budget	FY 2015 Settlement	FY 2016 Budget	Increase / Decrease
Membership Fees	20,400,000	21,960,000	21,000,000	600,000
Interest	50,000	11,174	15,000	Δ35,000
Other revenue	0	0	0	0
Subtotal	20,450,000	21,971,174	21,015,000	565,000
Balance carried forward from previous year	83,467,655	83,467,655	84,277,297	809,642
Total	103,917,655	105,438,829	105,292,297	

EXPENDITURE

Item	FY 2015 Budget	FY 2015 Settlement	FY 2016 Budget	Increase / Decrease
Website expenses	200,000	141,854	600,000	400,000
Exchange program costs	15,050,000	10,352,805	12,900,000	Δ2,150,000
Publicity expenses	2,250,000	1,831,427	1,300,000	Δ950,000
Board / other meeting expenses	9,800,000	7,160,885	7,000,000	Δ2,800,000
Office expenses	400,000	195,791	500,000	100,000
Support expenses	1,600,000	478,770	1,600,000	0
Labour costs	100,000	0	100,000	0
Anniversary Project Savings	1,000,000	1,000,000	1,000,000	0
Reserve Funds	0	0	1,000,000	1,000,000
Subtotal	30,400,000	21,161,532	26,000,000	Δ4,400,000
Balance to be carried over to the next year	73,517,655	84,277,297	79,292,297	5,774,642
Total	103,917,655	105,438,829	105,292,297	1,374,642

3. Structure of the Alumni Association

(1)FY 2016 Support Team Members

TITLE	NAME	Graduation
Chairperson	YOSHIDA Seitaka	APM 2006
Vice Chairperson	HUANG Chu Chun (Michelle)	APM 2006
Vice Chairperson	GUO Jia	APM 2012
Director	OKADA Yoshinobu	APS 2006
Director	UEDA Tsubasa	APM 2014
Director	ASHIMURA Yuki	APS 2006
Director	GUZMAN Urbina Alexander	MBA 2014
Director	KEITH Singleton	APS 2011
Director	ANANDAGODA Channa	APS 2014
Auditor	TANIGAWA Kazuya	APS 2006
Secretary -General	OBASE Risa	(Office of the President staff)
Honorary Chairperson	KORENAGA Shun	(President of APU)

(2)FY 2016 Chapter Leaders

Region	Name	Graduation
Shanghai(China)	WU Ji Huan	APS 2004
Beijing· Tianjin(China)	BAI Jingyuan	APM 2011
Korea	LEE Kee Baek	APM 2004
Taiwan	YANG Chia Yi	APS 2005
The Philippines	SALVADOR, Rona Coreen Nakake	APS 2005
Malaysia	TAN Bee Lin	APM 2003
Hanoi (Vietnam)	HO Manh Tung	APM 2005
Ho-Chi-Minh (Vietnam)	VO Thanh Ngoc Tam (Jane)	APM 2011
Thailand	LAUEBOONCHU Patarapon	APM 2011
Indonesia	AUDI Rahmatio	APS 2015
Singapore	ZHANG Mengdi	APS 2012
Mongolia	DELGER Gankhuyag	APS 2010
India	MEHTA Muku	GSM 2005
Sri Lanka	DIAS M.P.Mali	APS 2004
Europe	T.B.D.	
Myanmar	MYO Myint Kyaw	APS 2010
ARC(Africa)	FUNGATIRA Yankho Joy	APM 2012
Tonga	VIKILANI Sione Fatanitavake	GSA 2010
Samoa	TUPEPEA Esera Aumua	GSA 2005

Latin America	BARREDA MORENO Olga	GSA 2012
Kanto (Japan)	KASAMATSU Taiyou	APM 2010
Chubu (Japan)	NAKAMURA Yudai	APM 2005
Kansai (Japan)	MATONO Kosuke	APM 2005
Chugoku / Shikoku (Japan)	KOBAYASHI Takamichi	APS 2009
Fukuoka (Japan)	NAKAJIMA Daisuke	APM 2014
Oita (Japan)	HSIEH Hsin-Wu	APS 2005
Kumamoto (Japan)	KAMETANI Kenichi	APM 2009

(3) FY2016 GROUPS

Group Names
Ritsumeikan Asia Pacific University Mama no kai
Ritsumeikan Fuzokukoukou Shusshinsha (alumni from Ritsumeikan group highschools) Group
TOKYO YAKARA KAI
Dreams Club
America Group

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