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Ritsumeikan Asia Pacific University Alumni Association

Annual General Assembly 2019 Agenda

\sim AGENDA \sim

- 1. Report of FY2018 activities and accounts
- 2. Projects and budget for FY2019
- 3. Structure of the Alumni Association

1. FY2018 Projects and Finances Report

1) About the APU Alumni Association

- a. Number of full members (as of March 31, 2019):17,677 members (9,263 Domestic, 8,414 International, a total of 134 countries & regions)
- b. Number of Chapters: 35 (as of March 31, 2019)
 Japan (9): Hokkaido, Kanto, Chubu, Kansai, Chu-Shikoku, Fukuoka, Oita, Kumamoto,
 Okinawa

Outside Japan (26): China (Shanghai, Beijing/Tianjin), Europe, African Resource Center, Taiwan, Korea, Mongolia, Myanmar, the Philippines, Malaysia, Vietnam (Hanoi/Ho-Chi-Minh), Thailand, Indonesia, Sri Lanka, Singapore, India, Tonga, Samoa, Latin America, Hong Kong, Cambodia, Pakistan, Bangladesh, <u>Dubai, Australia</u>

2) Project Report

Key Projects

Held regional chapter leaders meetings in Thailand and Oita.

A total of 30 chapters participated in the meetings. They shared their vision of the APU Alumni Association and budget, and exchanged information between each chapter.

Group Activities: APU Startup Founders established to build a network of alumni entrepreneurs. Support initiatives for children were also undertaken.

Support developed for Loop.A.S., the group of current APU students that supports alumni activities

Assisted with the establishment of two chapters (Dubai and Australia)

Publicized Alumni Association activities at graduation ceremonies (September and March)

Support for current students and the university

Invited alumni to campus to give lectures in regular classes or events as part of efforts to support current students (GOAL)

Held events where current students could interact with alumni and other initiatives aimed at ensuring current students can lead fulfilling lives at university

Established a fund to support student activities and provided financial assistance (¥150,000)

Supported LoopA.S. activities (¥460,437)

Donated ¥200,000 worth of books to the APU Library as well as the APU Alumni book shelf & touch Panel (¥4,001,040)

Sakura Sky Garden opened

Sponsorships: GBCC (¥200,000), JBCC (¥200,000), TED (¥90,000)

Key Alumni Activities

	ate	Activity	Chapter	Place	Participants
	22	Dreams Club (Kanto)		Tokyo	28
April	28	General Assembly		Fukuoka	18
		Bangladesh Supporting Current			
	9	Students	Bangladesh	APU	_
	12	Welcome Event for new graduates	Kanto	Tokyo	_
May	19	Welcome Event for new graduates	Hokkaido	Hokkaido	9
	26	Welcome Event for new graduates	Kansai	Osaka	23
	26	General Assembly	India	India	7
	27	Dreams Club(Kanto)		Tokyo	27
	2	RAKUGO Event	Kanto	Tokyo	10
luna		Discussion Session with President	Oita		24
June	12	Deguchi		Oita	34
	24	Dreams Clunb (Kanto)		Tokyo	26
lidse	8	Dreams Club (Kanto)		Tokyo	29
July	14	General Assembly	Thailand	Thailand	180
Aug	19	Dreams Club (Kanto)		Tokyo	29
Aug.	25	Welcome Event for new graduates	Fukuoka	Fukuoka	15
	1	General Assembly	Singapore	Singapore	55
	1	General Assembly	Europe	Germany	16
Cont	1	Dubai Chapter Establishment	Dubai	Dubai	16
Sept.	15	General Assembly	Korea	Korea	26
	22	General Assembly	Chubu	Aichi	6
	29	MTG with President Deguchi	Shanghai	Shanghai	14
Oct.	14	Dreams Club (Kanto)		Tokyo	25
	10	General Assembly	Mongolia	Mongolia	45
	11	General Assembly	Hokkaido	Hokkaido	6
	15	Talking Session to learn about Al	Kanto	Tokyo	39
Nov.	17	General Assembly	Beijing/ Tianjin	Tianjin	65
	17	APU Cafeteria Cooking in Kansai	Kansai	Kansai	9
	23	Talking Session	Okinawa	Okinawa	10
	24	General Assembly	Sri Lanka	Sri Lanka	10
	1	General Assembly	Shanghai	Shanghai	27
	9	Australia Chapter Establishment	Australia	Australia	20
Doc	15	JUMBO Party	Kanto	Tokyo	354
Dec.	15	JUMBO Party	Kansai	Kansai	66
	15	JUMBO Party	Fukuoka/Kumamoto/Oita	Fukuoka	86
	22	Dreams Club(Kansai)		Kansai	19

	23	General Assembly	Mongolia	Mongolia	32
	23	Dreams Club(Kanto)		Tokyo	28
lon	12	General Assembly	Ho Chi Minh	Ho Chi Minh	56
Jan.	20	Dreams Club(Kanto)		Tokyo	29
	2	APU Startup Founders 1st meetup		Tokyo	38
Feb.	10	Dreams Club(Kanto)		Tokyo	28
	17	Indonesia Event	Indonesia	Indonesia	43
	2	General Assembly	Chu-Shikoku	Kagawa	10
Mar.	24	Dreams Club(Kanto)		Tokyo	27
	30	JAXA Bus Tour	Kanto	Tokyo	38

Other Related Activities

Date	Activity	Participants
May 11	Audit	TANIGAWA Kazuya
May 28	Annual General Assembly	Web site
Sept. 14	APU Fall Graduation Ceremony	KUNIYOSHI Koka
Sept. 14	APU Alumni Association Scholarship	KUNIYOSHI Koka
	Award ceremony and presentation	
Oct. 22	Audit	TANIGAWA Kazuya
Mar. 15	APU Spring Graduation Ceremony	KUNIYOSHI Koka
Mar. 15	APU Alumni Association Scholarship	ISHII Yasumo
	Award ceremony and presentation	

Date	Activity	Organizer	Place
April 20	President Deguchi Lecture	Board	Tokyo
May 4	GOAL (Lecture from Alumni) Japanese	APU	APU
May 23	GOAL (Lecture from Alumni) Peer leader training	APU	APU
June 2	Basketball club members reunion	APU	APU
June 3	Prof. Seike Lecture	APU	Tokyo
June 5	Prof. Makita Lecture	APU	Osaka
June 8	GOAL (Lecture from Alumni) English	APU	APU
June 9, 10	GOAL (Lecture from Alumni) English International Business Case Study	APU	APU
July 7	Self-Analysis Event	Loop.A.S.	APU
Sept. 24	Alumni Association Introduction at 1st year Guidance	Board	APU
Oct. 12	Seminar for APU Alumni @Tokyo Campus	APU	Tokyo
Nov. 24	APU Baseball Club Reunion	APU	APU
Dec. 2	Reunion of Vietnamese alumni in Tokyo	APU	APU

Dec. 8	GOAL (Lecture from Alumni) English	APU	APU
Dec. 12	APU Alumni seminar at Tokyo Campus with	A DL I	Tolare
	former president Sakamoto	APU	Tokyo

Date	Activity	Organizer	Place
Jan.12	Talk with Prof. Fukutani	Fukutani	APU/Tokyo
		Seminar	
Jan. 19	"Star Draft" Event	Loop.A.S.	APU
Jan. 25	How to Involve in the World x International	Board	APU/Tokyo
	Organization · NGO · JICA		
Jan. 26	APU Alumni Books Shelf Opening Ceremony	APU	APU
Feb.2	President Deguchi Lecture in Europe	APU	APU

Board and other meetings

Board meetings and Regional Chapter Leaders Meeting were held to formulate policies for the Alumni Association.

Date	Activity	
May 25	Meeting with Ritsumeikan Alumni	
July 14-15	Regional Chapter leaders Meeting in Thailand	
Oct. 27-28	Regional Chapter Leaders Meeting in Oita	
Nov. 10	Board Member Greetings meeting (Skype MTG)	
Feb. 16	Board Meeting in Tokyo	

3) AY2018 Settlement of Accounts

① Ordinary expenses

APU Alumni Association - Statement of Revenues and Expenditure for FY 2018

(April 1, 2018–March 31, 2019)

(Unit: Yen)

<REVENUE>

Items	FY2018 Budget	FY2018Settlement	Difference
Membership Fees	18,000,000	15,300,000	△2,660,000
Interest	15,000	2,931	△12,069
Other revenue	0	0	0
Balance carried forward			0
from previous year	77,931,390	77,931,390	U
Total	95,946,390	93,324,321	△2,672,069

<EXPENDITURE>

Items FY2018Budget		FY2018 Settlement	Difference
Website expenses	300,000	519,854	219,854
Exchange program costs	83,350,000	6,703,430	△1,646,570
Publicity expenses	400,000	450,666	△50,666
Board /			
other meeting expenses	6,440,000	58,936,315	△503,685
Office expenses	5,000,000	6,230,404	1,230,404
Support costs	100,000	168,032	68,032
Labour costs	100,000	0	△100,000
Anniversary project			
savings	1,000,000	1,000,000	0
Reserve Funds	500,000	0	△500,000
Balance to be carried over			
to the next year	73,856,390	72,225,620	△16,307,701
Total	95,946,390	93,234,321	△2,712,069

APU Alumni Association - Statement of Revenues and Expenditures from FY 2018 (Anniversary Project)

(April 1, 2018- March 31, 2019)

(Unit: Yen)

REVENUE

Items	FY2018 Budget	FY2018 Settlement	Difference
Anniversary project savings	1,000,000	1,000,000	0
Interest	0		0
Other revenue	0	0	0
Balance carried forward from previous year	4,251,198	4,251,198	0
Total	5,251,198	5,251,198	0

EXPENDITURE

Items	FY2018 Budget	FY2018 Settlement	Difference
Project costs	0	0	0
Reserve funds	0	0	0
Balance to be carried over to the next year	0	0	0
Total	0	0	0

(4)Balance Sheet

①Ordinary Expenses

APU Alumni Association - FY 2018 Balance Sheet

(March 31, 2019)

(Unit: Yen)

ASSETS

Items	FY 2018 closing	FY 2017 closing	Difference
Current assets			
Cash deposits	77,476,818	77,931,390	△454,572
Accounts due	0	0	0
Total	77,476,818	77,931,390	△454,572

LIABILITIES

LIABILITIES	FY 2018 closing	FY 2017 closing	Difference
Current debts			
Accounts payable	0	0	0
Total	0	0	0

2 Anniversary Project

APU Alumni Association – FY 2018 Balance Sheet (Anniversary Project)

(March 31, 2019)

(Unit: Yen)

ASSETS

Items	FY 2018 closing	FY 2017 closing	Difference
Current assets			
Cash deposits	5,251,198	4,251,198	1,000,000
Accounts due	0	0	0
Total	5,251,198	4,251,198	1,000,000

LIABILITIES

Items	FY 2018 closing	FY 2017 closing	Difference
Current debts			
Accounts payable	0	0	0
Total	0	0	0

(5)General Inventory

APU Alumni Association – FY 2018 General Inventory				
	(March 31, 2019)			
ASSETS				
Items	Amount			
Cash deposits	77,476,818			
Accounts due	0			
Cash deposits	77,476,818			
LIABILITIES				
Items	Amount			
Current debts				
Accounts payable	0			
Total	0			

Net Assets 77,476,818

^{*} Please refer to the treasurer's report. Audit by TANIGAWA Kazuya (Tax accountant).

2. Projects and budget for FY2019

Basic Policy

Enhance communication	between	alumni	and	the	university	as	well	as	alumni-alumn
connections									

☐ Raise the profile of the Alumni Association among alumni and students

(1) AY2019 Structure of the Alumni Association

- ① We will establish and administer three teams, the Global Family Team, the Self-Accomplishment Team and Cooperate Team in order to realize those aspects of the Alumni Association's vision. Each board member participates in each team and works together with them.
- ② We welcomed new members to work for our 20th Anniversary project

Team Roles

Global Family	This team will create an atmosphere that will allow alumni to feel
(GF Team)	at home anywhere in the world.
Self-Accomplishment	This team will create an environment to help alumni achieve
(SA Team)	things they want to do that they cannot do as part of their work.
Cooperate Team	This team will fix up our financial base. It will secure revenue
	sources and handle gifts to the association.

Team Plans (Draft)

Global Family	This team will assist with the establishment of new chapters,			
(GF Team)	provide support to first-year student orientations, consider ways			
	to improve communication within and among chapters, create a			
	training manual, and administer the Regional Chapter Leaders'			
	Meetings.			
Self-Accomplishment	This team will publicize the Alumni Association, build a			
(SA Team)	communication platform for alumni, support current students			
	(including Loop.A.S. activities), and provide alumni with learning			
	opportunities.			
Cooperate Team	This team will work for Alumni Fee revenue growth, build the			
	system of the Alumni Fund and confirm the correct management			
	of Alumni Budget			

Leadership

Team	Leader of the team	In charge	Name
Global Family	KUNIYOSHI Koka	Chapter	IZUMI Miho
(GF Team)			ANANDAGODA Channa
		Alumni	KUNAKORNPAIBOONSIRI
			Nualpan
			HAGIWARA Keiko
Self-Accomplishment(SA	HUANG Chuchun	PR	ZHANG Mengdi
Team)			MAEHARA Hironobu
		Current	ISHII Yasuno
		Student	ASHIMURA Yuki
		(Loop.A.S.)	
Cooperate Team	OKADA Yoshinobu	Finance	ONIZUKA Ryosuke
		IT	KINOSHITA Yuto

(2) AY2018 Activity Plan

① Website project

We will continue actively posting information on the association website and Facebook as we work with the university to help alumni connect with each other and create a platform for the exchange of information.

- ② Exchange projects
 - We will encourage the implementation of annual general meetings in each chapter and strive to make this common practice.
 - We will encourage chapters to take responsibility for collecting and creating lists of their respective members' contact information.
 - We will actively support project-based events and activities undertaken voluntarily by alumni.
 - · We will continue to implement the APU Alumni Social Development Grant.
- 3 Support for current students and alumni
 - · We will strengthen support for students by establishing an alumni-funded scholarship.
 - · We will begin offering a babysitting service so that more alumni can attend our events.
- 4 Board Meetings and other meetings
 - · We will hold regular Board Meetings.
 - We will hold Regional Chapter Leaders' Meetings at 2 locations.
- 5 Support for APU
 - We will continue existing initiatives including cooperation with student recruitment and the donation of newly purchased books to the APU Library.

Event and other schedule (as of May 2019)

D	ate	Event	Management
	1	Entrance Ceremony	APU
	2	SAKURA SKY GARDEN Opening	Alumni Association
	2	Guidance for new students	Alumni Association
April	14	Dreams Club (Kanto)	Alumni Association
	20	Chapter Launch Ceremony (Hokuriku)	Alumni Association
	28	APU Alumni Social Grant Debrief	Alumni Association
	28	General Assembly (Indonesia)	Alumni Association
	11	Welcome Event for New Graduates (Hokkaido)	Alumni Association
	18	Welcome Event for New Graduates (Chu-shikoku)	Alumni Association
May	22	GOAL (Lecture from Alumni) Peer leader training	Alumni Association
iviay	25	Welcome Event for New Graduates (Kansai)	Alumni Association
	26	APU Start-up Founders	Alumni Association
	26	Welcome Event for New Graduates (Kanto)	Alumni Association
	1	Dolphins Reunion	Alumni Association
	8	General Assembly with President Deguchi (India)	Alumni Association
	8	General Assembly (Pakistan)	Alumni Association
June	8-9	Loop.A.S Camp	Alumni Association
Julie	14	GOAL (Lecture from Alumni) Japanese	APU
	17	Audit	Alumni Association
	21	GOAL (Lecture from Alumni) English	APU
	23	General Assembly with President Deguchi (Hokkaido)	Alumni Association
July	13-14	RLM Singapore	Alumni Association
July	27	General Assembly (Taiwan)	Alumni Association
Sept.	13	Graduation Ceremony	APU
Oct.	26-27	RLM Oita	Alumni Association
Nov	15	General Assembly (Dubai)	Alumni Association
Nov,.	17	Chapter Event (Chu-shikoku)	Alumni Association
Mar.	13	Graduation Ceremony	APU

3. Structure of the Alumni Association

APU Alumni Association FY 2019 Budget

(April 1, 2019 – March 31, 2020)

<REVENUE> (Unit:Yen)

Items	2018 Budget	2018 Settlement	2019Budget	Difference
Membership Fee	18,000,000	15,340,000	16,000,000	△2,000,000
Interest	15,000	2,931	15,000	0
Other revenue	0	0	0	0
Subtotal	18,015,000	15,342,931	16,015,000	Δ2,000,000
Carryforwards	77,931,390	77,931,390	77,476,818	△454,572
Total (Revenue)	95,946,390	93,274,321	93,491,818	△2,454,572

<EXPENDITURE: Ordinary expenses>

Items	2018 Budget	2018 Settlement	2019Budget	Difference
Alumni Fee refund	0	40,000	0	
Website expenses	300,000	519,854	150,000	
Exchange program cost	8,350,000	6,703,430	7,300,000	△1,050,000
Publicity expenses	400,000	450,666	400,000	0
Support Costs	6,440,000	5,936,315	1,565,000	△4,875,000
Board/ other meeting expenses	5,000,000	6,230,404	5,000,000	0
Office expenses	100,000	168,032	100,000	0
Labour costs	0	0	0	0
Anniversary funded allowance	1,000,000	1,000,000	1,000,000	0
Reserve Funds	500,000	0	500,000	0
Total	22090000	21,048,701	16,015,000	△3,825,000

<EXPENDITURE Special expenses>

Anniversary funded		2,250,000	2,250,000
Total	1	2,250,000	2,250,000

Carryforwards				
fund(Next year)	73,859,390	77,931,390	75,226,818	1,367,428
Total (Expenditure)	95,946,390	95,704,046	93,491,818	△2,454,572

(1)FY 2018 Support Team Members

TITLE	NAME	Graduation
Chairperson	KUNIYOSHI Koka	2012 APM
Vice Chairperson	HUANG, Chu Chun (Michelle)	2006 APM
Vice Chairperson	OKADA Yoshinobu	2006 APS
Director	IZUMI Miho	2005 APS
Director	ANANDAKODA, Channa	2014 APM
Director	NUALPAN Kunakornpaiboonsiri	2010 APM
Director	HAGIWARA Keiko	2008 APS
Director	Zhang Mengdi	2012 APS
Director	MAEHARA Hironobu	2011 APS
Director	ASHIMURA, Yuki	2006 APS
Director	ISHII Yasumo	2013 APS
Director	ONIZUKA Ryosuke	2012 APS
Director	KINOSHITA Yuto	2015 APM
Secretary-General	OBASE Risa	(APU Office of the President)

(2)FY 2018 Chapter Leaders

Region	Name	Graduation
Shanghai (China)	WU Ji Huan	2004 APS
Beijing·Tianjin (China)	BAI Jingyuan	2011 APM
Korea	LEE Kee Baek	2004 APM
Taiwan	LO Wei Chen	2009 APM
The Philippines	Michelle Dy	2004 APS
Malaysia	TAN Bee Lin	2003 APM
Hanoi (Vietnam)	HO Manh Tung	2005 APM
Ho-Chi-Minh (Vietnam)	HAC Nguyen Nghi /	2011 APM /
	BUI Nguyen Hong Lien	2016 APM
Thailand	MANUPONG Chalee /	2015 APM /
	PICHEDVANICHOK Vichaya	2013 APM
Indonesia	DEA Karina Artikasih	2012 APS
Singapore	OGAWA Takumi	2011 APM
Mongolia	TSEND Uugantsetseg /	2008 APS/
	ALTANKHUYAG Mandukha	2011 APM
India	MEHTA Mukul	2005 GSM
Sri Lanka	MOHAMED RAFEEK Mohamed Ruzmil	2006 APM
Europe	GANOHARITI Ramesh	2015 APS
Myanmar	Kyi Paul	2011 APM
ARC (Africa)	FUNGATIRA Yankho Joy	2012 APM
Tonga	VIKILANI Sione Fatanitavake	2010 GSA

Samoa	TUPEPEA Esera Aumua	2005 GSA
Latin America	BARREDA MORENO Olga	2012 GSA
Hong Kong	WAYNE Wu Tuan Wen	2011 GSA
Cambodia	Lor Vann Thary	2019 GSA
Pakistan	KHALID Talha	2015 APM
Bangladesh	FATEMEE Muhammad Sha	2013 APM
Dubai	FUJISAWA Tomonori	2009 APS
Australia	BUNDITVATIDKUL Patwaran	2011 APM
Hokkaido (Japan)	MUKAI Haruna	2009 APS
Kanto (Japan)	KASAMATSU Taiyo /	2010 APM /
	TAKAHASHI Ryu	2012 APM
Chubu (Japan)	NAKAMURA Yudai	2005 APM
Kansai (Japan)	NINOMIYA Chizuru /	2010 APS/
	MATSUI Yuichiro	2016 APM
Chu-Shikoku (Japan)	KOBAYASHI Takamichi	2009 APS
Fukuoka (Japan)	KANO Dai	2014 APS
Oita (Japan)	HSIEH Hsin-Wu	2005 APS
Kumamoto (Japan)	INO Daichi	2013 APS
Okinawa (Japan)	GUSHIKEN Hideki	2004 APM

(3) Others

Title	Name	Graduation
Auditor	TANIGAWA Kazuya	2006 APS
Honorary Chairperson	SAKAMOTO Kazuichi	The Founding President of APU
Adviser	YOSHIDA Seitaka	2006 APM

(4)FY2018 GROUPS

(1)
Group Names
Ritsumeikan Asia Pacific University Mama no kai
TOKYO YAKARA KAI
Dreams Club
JBCC Japan Business Case Challenge
Peace Message From (風呂夢) ONSEN
APU Startup Founders