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Ritsumeikan Asia Pacific University Alumni Association
Annual General Assembly 2017
Agenda

~ AGENDA ~

1. **Report of FY2016 activities and accounts**
2. **Projects and budget for FY 2017**
3. **Structure of the Alumni Association**

1. FY 2016 Projects and Finances Report

1) About the APU Alumni Association

- a. Number of full members (as of March 31, 2017):
15,096 members (8,045 Domestic, 7,051 International, a total of 127 countries & regions)
- b. Number of Chapters: 29 (as of March 31, 2017)
Japan (7): Kanto, Chubu, Kansai, Chu-Shikoku, Fukuoka, Oita, Kumamoto
Outside Japan (22): China (Shanghai, Beijing-Tianjin), Europe, African Resource Center, Taiwan, Korea, Mongolia, Myanmar, the Philippines, Malaysia, Vietnam (Hanoi-Ho-Chi-Minh), Thailand, Indonesia, Sri Lanka, Singapore, India, Tonga, Samoa, Latin America, Hong Kong, Cambodia

2) Project Report

Key Projects

Held regional chapter leaders meetings in Mongolia, Indonesia, Sri Lanka, Kyoto, and Tokyo. Total 25 chapters participated the meeting. They shared the vision of APU Alumni Association and budget, exchanged the information between each chapters.
Enhanced support for activities held by chapters and groups of alumni, including charity events, lectures, and events to assist elementary school children
Supported and trained Loop A.S. members and held events to invite alumni back to the APU campus, thereby raising the profile of the Alumni Association
Assisted with the establishment of the Cambodia chapter (February) Held discussion sessions and assisted with the establishment of the Okinawa, Hiroshima, and Hokkaido chapters
Publicized Alumni Association activities at the graduation ceremonies (September and March)
Support for current students and the university
Invited alumni to campus to give lectures in regular classes as part of efforts to support current students
Held events where current students could interact with alumni and other initiatives aimed at ensuring current students lead fulfilling lives at university
Held events to provide students with job hunting support
Established a fund to support student activities and provided financial assistance (¥270,000)
Donated ¥200,000 worth of books to the APU Library
Sponsored the GBCC (¥500,000)
Held a reconstruction assistance event for people in Beppu and at APU affected by the Kumamoto Earthquakes in April

Key Alumni Activities in Japan

Date	Activity	Chapter	Place	Participants
Apr.9	Welcome event for new graduates	Kansai	Osaka	44
Apr.23	Welcome event for new graduates	Kanto	Tokyo	71
May.13	Okinawa Chapter Kick off meeting	-	Okinawa	8
May.28	Hiroshima Chapter Kick off meeting	-	Hiroshima	10
June.12	Disaster assistance volunteering	Kumamoto	Kumamoto	4
June.25	Welcome event for new graduates	Fukuoka	Fukuoka	23
July.2	Hokkaido Chapter Kick off meeting	-	Hokkaido	7
July.9	Annual General Assembly	Cyushikoku	Cyushikoku	8
July.15	Lecture from Alumni	-	APU	25
July.23	Think Globally Act Locally Lecture from Mr. Nakamura	Fukuoka	Fukuoka	12
July.30	BBQ	Kanto	Tokyo	45
July.30	Welcome event for new graduates	Kumamoto	Kumamoto	19
Aug.27	APU Alumni Association Kansai Chapter / Ritsumeikan Reconnect Exchange Event	Kansai	Osaka	10
Aug.27	General Assembly	Kumamoto	Kumamoto	8
Oct.1	Seminar to commemorate the publication of <i>Mazeru Kyoiku</i>	Kanto	Tokyo	96
Oct.8	SRC・BASE10 reunion	-	APU	80
Oct.15	Kyusyu Rebuilding event	-	APU	108
Oct.22	Jumbo Sports festival 2016	Kanto	Tokyo	8
Nov.11	Career Planning week: Lectures from Alumni/ panel discussion	-	APU	30
Nov.20	Annual General Assembly, Cooking event	Cyushikoku	Cyushikoku	5
Nov.26	Annual General Assembly	Cyubu	Cyubu	25
Dec.10	JUMBO Party	Kanto	Tokyo	361
Dec.10	JUMBO Party	Kansai	Osaka	82
Dec.10	JUMBO Party	Fukuoka・Oita・Kumamoto	Fukuoka	75
Jan.15	Annual General Assembly	Oita	Oita	41
Jan.21	Annual General Assembly	Fukuoka	Fukuoka	9
Feb.18	Carrier Event	-	APU	50
Mar.11	APU Cooking Studio	Kanto	Tokyo	33

Key Alumni Activities outside Japan

Date	Activity	Chapter	Place	Participants
Apr.16	Finger Talk Trip	Singapore	Indonesia	8
May.28	Job Fair + Gathering/Welcoming New Graduates	Indonesia	Indonesia	68
June.11	Annual General Assembly	India	India	9
July.30	Annual General Assembly	Thailand	Thailand	110
Sep.3	Annual General Assembly	Singapore	Singapore	59
Sep.10	Welcome event for new graduates	India	India	17
Sep.10	Annual General Assembly	Sri Lanka	Sri Lanka	10
Nov.5	Annual General Assembly	Hanoi	Hanoi	46
Nov.12	CAREER SHARING + Goukon Gathering	Indonesia	Indonesia	20
Nov.19	Annual General Assembly	Ho Chi Minh	Ho Chi Minh	61
Dec.10	Annual General Assembly	Philippines	Philippines	8
Dec.10	Annual General Assembly	Beijing	Beijing	46
Dec.13	Charity event	Philippines	Philippines	20
Jan.21	Annual General Assembly	Indonesia	Indonesia	31
Jan.21	Annual General Assembly	Shanghai	Shanghai	67
Feb.11	Annual General Assembly (with Ritsumeikan University Alumni Association)	Malaysia	Malaysia	2
Mar.11	Orientation session for APU new students	India	India	6
Mar.11	Orientation session for APU new students	Sri Lanka	Sri Lanka	24

Other Related Activities

Date	Activity	Participant from the Association
Sep. 16	APU Fall Graduation	YOSHIDA Seitaka
Mar. 17	APU Spring Graduation	YOSHIDA Seitaka

Date	Activity	Chapter	Place	Participants
Nov.12	First Step (career support event)	Loop.A.S	APU	19
Dec.10	Hearing aimed at building networks with educators and researchers	APU	Tokyo	8
Dec.16	GOAL(Lecture from Alumni)	APU	APU	About 300
Dec.17	Loop A.S. Winter Camp	Loop.A.S	APU	20
Jan.22	APU Global Career Dialogue: Designing the Future of Work and Learning	APU	APU	50
Jan.27	Thinking about Graduate School and Your Career	APU	APU	20

Board and other meetings

Board meetings and Regional Chapter Leaders Meeting were held where policies for the Alumni Association were formulated.

Date	Activity
June.25-26	Regional Chapter Leaders Meeting (Mongolia)
July.9-10	Regional Chapter Leaders Meeting (Sri Lanka)
Aug.27-28	Regional Chapter Leaders Meeting (Indonesia)
Sep.17-18	Regional Chapter Leaders Meeting (Kyoto)
Sep.27	Chairperson and Vice Chairperson meeting (Skype)
Nov.23	Chairperson and Vice Chairperson meeting (Tokyo)
Nov.26	Regional Chapter Leaders Meeting (Tokyo)
Feb.4	Board Meeting (Tokyo)
Mar.11	RLM Host Chapter's Meeting (Beppu)

(3) AY2016 Settlement of Accounts

① Ordinary expenses

APU Alumni Association - Statement of Revenues and Expenditure for FY 2016			
(April 1, 2016- March 31, 2017)			
<REVENUE>		(Unit: Yen)	
Items	FY2016 Budget	FY2016 Settlement	Difference
Membership Fees	21,000,000	16,774,250	Δ4,225,750
Interest	15,000	11,752	Δ3,248
Other revenue	0	0	0
Balance carried forward from previous year	84,277,297	84,277,297	0
Total	105,292,297	101,063,299	Δ4,288,998
<EXPENDITURE>			
Items	FY2016 Budget	FY2016 Settlement	Difference
Website expenses	600,000	360,424	239,576
Exchange program costs	12,900,000	11,350,665	1,549,335
Publicity expenses	1,300,000	386,944	913,056
Board / other meeting expenses	7,000,000	5,871,614	1,128,386
Office expenses	500,000	323,409	176,591
Support costs	1,600,000	1,311,249	288,751
Labour costs	100,000	0	100,000
Balance to be carried over to the next year	1,000,000	1,000,000	0
Reserve Funds	1,000,000	0	1,000,000
Balance to be carried over to the next year	79,292,297	80,458,994	Δ1,166,697
Total	105,292,297	101,063,299	4,228,998

②Anniversary Project Budget

**APU Alumni Association - Statement of Revenues and Expenditures
from FY 2016 (Anniversary Project)**

(April 1, 2016- March 31, 2017)

REVENUE

(Unit: Yen)

Items	FY2016Budget	FY2016 Settlement	Difference
Anniversary project savings	1,000,000	1,000,000	0
Interest	0		0
Other revenue	0	0	0
Balance carried forward from previous year	2,251,198	2,251,198	0
Total	3,251,198	3,251,198	0

EXPENDITURE

Items	FY2016 Budget	FY2016 Settlement	Difference
Project costs	0	0	0
Reserve funds	0	0	0
Balance to be carried over to the next year	0	0	0
Total	0	0	0

(4)Balance Sheet

①Ordinary Expenses

APU Alumni Association - FY 2016 Balance Sheet			
(April 1, 2016- March 31, 2017)			
(Unit: Yen)			
ASSETS			
Items	FY 2016 closing	FY 2015 closing	Increase and decrease
Current assets			
Cash deposits	80,458,994	84,277,297	Δ3,818,303
Accounts due	0	0	0
Total	80,458,994	84,277,297	Δ3,818,303
LIABILITIES			
Items	FY 2015 closing	FY 2014 closing	Increase and decrease
Current debts			
Accounts payable	0	0	0
Total	0	0	0

②Anniversary Project

APU Alumni Association – FY 2016 Balance Sheet			
(Anniversary Project)			
(April 1, 2016- March 31, 2017)			
(Unit: Yen)			
ASSETS			
Items	FY 2016 closing	FY 2015 closing	Increase and decrease
Current assets			
Cash deposits	2,251,198	5,251,198	Δ3,000,000
Accounts due	0	0	0
Total	2,251,198	5,251,198	Δ3,000,000
LIABILITIES			
Items	FY 2016 closing	FY 2015 closing	Increase and decrease
Current debts			
Accounts payable	0	0	0
Total	0	0	0

(5)General Inventory

APU Alumni Association – FY 2016	
General Inventory	
(April 1, 2016- March 31, 2017)	
ASSETS	(Unit: Yen)
Items	Amount
Cash deposits	80,458,994
Accounts due	0
Cash deposits	80,458,994
LIABILITIES	
Items	Amount
Current debts	
Accounts payable	0
Total	0
Net Assets	80,458,994

* Please refer to the treasurer's report.

2. Projects and budget for FY 2017

Basic Policy

- Each chapter or group shall freely organize its own activities.
- Enhance communication between alumni and the university and among alumni
- Raise the profile of the Alumni Association among alumni and students

(1) AY2017 Activity Plan

- ① We will establish and administer two teams, the Global Family Team and the Self-Accomplishment Team, to realize those aspects of the Alumni Association’s vision.

Team Roles

Global Family (GF Team)	This team will create an atmosphere that will allow alumni to feel at home anywhere in the world.
Self-Accomplishment (SA Team)	This team will create an environment to help alumni do those things they truly want to do that they cannot do as part of their work.

Team Plans (Draft)

Global Family (GF Team)	This team will assist with the establishment of new chapters, provide support to first- year student orientations, consider ways to improve communication within and among chapters, create a training manual, and administer the Regional Chapter Leaders’ Meetings.
Self-Accomplishment (SA Team)	This team will publicize the Alumni Association, build a communication platform for alumni, support current students (including Loop A.S. activities), and provide alumni with learning opportunities.

- ② Website project
We will continue actively posting information on the website and Facebook as we work with the university to help alumni connect with each other easily and create a platform for the exchange of information.
- ③ Exchange projects
- We will encourage the implementation of annual general meetings in each chapter and strive to make this common practice.
 - We will encourage chapters to take responsibility for collecting and creating lists of their respective members’ contact information.
 - We will actively support project-based events and activities undertaken voluntarily by alumni.
- ④ Support for current students and alumni
- We will strengthen support for students by establishing an alumni-funded scholarship.
 - We will begin offering a babysitting service so that more alumni can attend our events.
- ⑤ Board Meetings and other meetings
- We will hold regular Board Meetings.
 - We will hold Regional Chapter Leaders’ Meetings.

- We will hold meetings in the countries hosting the Regional Chapter Leaders' Meetings.
- ⑥ Support for APU
- We will continue existing initiatives including cooperation with student recruitment and the donation of newly purchased books to the APU Library.
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Event and other schedule (as of May 2017)

Month	Event	Meeting
April	[1 st] APU Entrance Ceremony [1 st] Welcome party for new graduates by Kansai Chapter [22 nd] Welcome party for new graduates by Kanto Chapter [22 nd] Welcome party for new graduates by Kumamoto Chapter	
May	[20 th] Pakistan Chapter Opening Ceremony [27 th] Dreams Club(Kanto) [27 th] Annual General Assembly(India) [28 th] Mangrove planting in Cebu	[13 rd] Chairperson and Vice Chairperson meeting [22 nd] Inspection
June	[1 st] APU Alumni Association Scholarship(Announcement) [10 th] Welcome party for new graduates by Fukuoka Chapter [30 th] APU Alumni Association Scholarship(Deadline)	[10-11 th] Regional Chapter Leaders Meeting(India) [24-25 th] Regional Chapter Leaders Meeting(Taiwan)
July	[2 nd] Girls event by Kansai Chapter [22 nd] Annual General Assembly by Thai Chapter	[29-30 th] Regional Chapter Leaders Meeting(Malaysia)
Aug		
Sept	[15 th] APU Graduation Ceremony [16 th] APU Alumni Association Scholarship (Award ceremony and presentation) [25 th] APU Entrance Ceremony	
Oct	[21 st]All Ritsumeikan event	[28-29 th] Regional Chapter Leaders Meeting(Oita) [TBD] Chairperson and Vice Chairperson meeting
Nov		
Dec	[9 th] JUMBO Party	[9 or 10] Chairperson and Vice Chairperson meeting
Jan		[TBD] Board Meeting
Feb		
Mar	[16 th] APU Graduation Ceremony [17 th]APU Alumni Association Scholarship (Award ceremony and presentation)	

APU Alumni Association FY 2017 Budget

(April 1, 2017 – March 31, 2019)

INCOME

(Unit: Yen)

Item	FY 2016 Budget	FY 2016 Settlement	FY 2017 Budget	Increase / Decrease
Membership Fees	21,000,000	16,774,250	20,000,000	Δ1,000,000
Interest	15,000	11,752	15,000	0
Other revenue	0	0	0	0
Subtotal	21,015,000	16,786,002	20,015,000	Δ1,000,000
Balance carried forward from previous year	84,277,297	84,277,297	80,458,994	Δ3,818,303
Total	105,292,297	101,063,299	100,473,994	

EXPENDITURE

Item	FY 2016 Budget	FY 2016 Settlement	FY 2017 Budget	Increase / Decrease
Website expenses	600,000	360,424	300,000	Δ300,000
Exchange program costs	12,900,000	11,350,665	11,050,000	Δ1,850,000
Publicity expenses	1,300,000	386,944	500,000	Δ900,000
Board / other meeting expenses	7,000,000	5,871,614	4,650,000	Δ2,350,000
Office expenses	500,000	323,409	400,000	Δ100,000
Support expenses	1,600,000	1,311,249	1,500,000	0
Labour costs	100,000	0	100,000	0
Anniversary Project Savings	1,000,000	1,000,000	1,000,000	0
Reserve Funds	1,000,000	0	500,000	Δ500,000
Subtotal	26,000,000	20,604,305	20,000,000	Δ6,000,000
Balance to be carried over to the next year	79,292,297	80,458,994	80,473,994	1,181,697
Total	105,292,297	101,063,299	100,473,994	Δ4,818,303

3. Structure of the Alumni Association

(1)FY 2017 Support Team Members

TITLE	NAME	Graduation
Chairperson	YOSHIDA Seitaka	APM 2006
Vice Chairperson	HUANG Chu Chun (Michelle)	APM 2006
Vice Chairperson	GUO Jia	APM 2012
Vice Chairperson	HARIGA Maharani	APS 2012
Director	OKADA Yoshinobu	APS 2006
Director	UEDA Tsubasa	APM 2014
Director	ASHIMURA Yuki	APS 2006
Director	GUZMAN Urbina Alexander	MBA 2014
Director	ANANDAGODA Channa	APS 2014
Director	TSUMURA Mai	APS 2012
Auditor	TANIGAWA Kazuya	APS 2006
Secretary-General	OBASE Risa	(Office of the President staff)
Honorary Chairperson	KORENAGA Shun	(President of APU)

(2)FY 2017 Chapter Leaders

Region	Name	Graduation
Shanghai(China)	WU Ji Huan	APS 2004
Beijing·Tianjin(China)	BAI Jingyuan	APM 2011
Korea	LEE Kee Baek	APM 2004
Taiwan	YANG Chia Yi	APS 2005
The Philippines	Michelle Dy	APS 2004
Malaysia	TAN Bee Lin	APM 2003
Hanoi (Vietnam)	HO Manh Tung	APM 2005
Ho-Chi-Minh (Vietnam)	HAC Nguyen Nghi	APM 2011
Thailand	LAUEBOONCHU Patarapon	APM 2011
Indonesia	AUDI Rahmatio	APS 2015
Singapore	OGAWA Takumi	APM 2011
Mongolia	TSEND Uugantsetseg	APS 2008
India	MEHTA Muku	GSM 2005
Sri Lanka	DIAS M.P.Mali	APS 2004
Europe	MOHAMED RAFEEK M.R.	APM 2006
Myanmar	Kyi Paul	APM 2011
ARC(Africa)	FUNGATIRA Yankho Joy	APM 2012
Tonga	VIKILANI Sione Fatanitavake	GSA 2010
Samoa	TUPEPEA Esera Aumua	GSA 2005
Latin America	BARREDA MORENO Olga	GSA 2012

Hong Kong	WAYNE Wu Tuan Wen	GSA 2011
Cambodia	Lor Vann Thar	GSA 2019
Pakistan	KHALID Talha	APM 2015
Kanto (Japan)	KASAMATSU Taiyou	APM 2010
Chubu (Japan)	NAKAMURA Yudai	APM 2005
Kansai (Japan)	NINOMIYA Chizuru	APS 2010
Chugoku / Shikoku (Japan)	KOBAYASHI Takamichi	APS 2009
Fukuoka (Japan)	NAKAJIMA Daisuke	APM 2014
Oita(Japan)	HSIEH Hsin-Wu	APS 2005
Kumamoto(Japan)	KAMETANI Kenichi	APM 2009

(3)FY2017 GROUPS

Group Names
Ritsumeikan Asia Pacific University Mama no kai
Ritsumeikan Fuzokukoukou Shusshinsha (alumni from Ritsumeikan group highschoools) Group
TOKYO YAKARA KAI
Dreams Club
America Group